

CHAMBERSBURG AREA SCHOOL DISTRICT

435 Stanley Avenue

Chambersburg, Pennsylvania 17201

717-261-3419

CERTIFIED WORKPLACE COMMITTEE MINUTES

Date: March 16, 2023

Location: Virtual Meeting

Starting & Ending Time: 3:15 - 4:15 PM

- I. Bobbie Stine called the meeting to order at 3:15 p.m.
- II. Members reported their attendance and the meeting proceeded. Gary Carter, Emily Dice, Lissett Jones and Jonathan Michael were absent.
- III. The minutes were accepted from the February 16, 2023 meeting. Mark Long motioned and Matt Varner seconded.
- IV. Accident Review – Bobbie Stine reviewed the below accidents. There were no questions. Mark Long stated that the important thing is to see that no time was lost.

Type of Injury	Date of Injury	Location of Incident	Employee Description	Notes
Slip/Trip/Fall	2/9/23	Hamilton Heights	Support	IW slipped and fell on knee. Claim/no loss time
Struck/Injured	2/14/23	CAMS South	Professional	IW was punched by a student while breaking up a fight. Claim/no loss time
Struck/Injured	2/14/23	CAMS South	Professional	While breaking up a fight, shoulder strain. Claim/no loss time
Struck/Injured	2/23/23	Fayetteville	Professional	IW was restraining a student, shoulder, elbow, knee, head contusion. Claim/no loss time
Struck/Injured	3/9/23	CASHS	Professional	IW was working with a student and a plasma cutter, a piece of metal fell on IW's foot. Claim/no loss time

I. Inspection Report Review:

It was discovered at Buchanan Elementary that the nurse's office bathroom fan seems to vent to the back office area across the hall. Concerns of smell and spreading of germs. This issue has been brought to B&G.

Matt Varner reported that this issue has been repaired.

It was discovered at the Transportation building that the heater was leaking around the roof vent one day while it was raining. This also has been brought to B&G.

Matt Varner reported that the vent cap on the boiler is too small and that they are currently looking to replace it with a larger vent cap. As of this meeting the repair had not been completed.

2022-23 Inspections to be completed December thru February

Ed Peters / Keith Naugle
Mark Long / Wendy Grove
Gary Carter / Barry Sheeder

Guilford Hills, New Franklin
Falling Spring
Scotland, B&G/Food Service

- II. Old Business: Reminder to anyone who was not present at the last meeting to please complete the necessary annual training. Wendy has the links. You need to register and they will send you a link to take the course.

Bobbie Stine reviewed the importance of this and noted that the next training is scheduled for April 12, 2023 at 2:00 p.m. We need everyone to complete this training.

- III. New Business:

1. Privilege of the floor

- IV. Announcement of next meeting date April 20, 2023 via Google Meet.

- V. Adjournment at 3:22 p.m. Mark Long motioned and Robin Knepper seconded.